


Primary and Secondary students will all now be collected from the one area in the afternoon - the Primary School Undercover Area. There will no longer be the availability to pick up Secondary students from outside the Secondary Multipurpose Area.

The pick up area will be strictly enforced as a two-minute loading zone. Parents will not be able to park and wait for their child. Cars will be asked to move on if their child is not there waiting.

Tuesday, Thursday and Friday pick up	Secondary students from 2:30pm
	Primary students from 2:45pm
Monday and Wednesday pick up	Primary students from 2:45pm
	Secondary students from 3:00pm


**ALL Drive Through Pick Up**

Cars entering the site to pick up students will need to turn immediately left inside the entrance and ‘snake’ around to the combined drive through pick up area. Please refer to the map inside this leaflet.




**Park HERE to Walk In**

Cars entering the site to park and walk in or wait for students will enter the site and turn right into the larger car park.




**Buses Only**

Students arriving and departing on buses have priority. Please give way to all entering and exiting buses and do not park or drive in the allocated bus zones.




**Traffic Control Staff**

Please be courteous and respectful towards our staff who will be stationed at specific locations during pick up times to help with traffic control.



**Student Waiting Zones**

Students have been made aware of these quiet zones where they wait for parents to pick them up or staff to call their name for the drive through or bus.



# Our New Approach to After School PICK UP PROCEDURES

**For the Safety of Families in our School Community**  
As a response to the congestion experienced at the start of the year and traffic flow problems, both the Primary and Secondary schools have been working together to find a reasonable solution. We have sought guidance and assistance from the *Department of Transport and Main Roads* for a safer and more streamlined approach to the pick up of children in the afternoon in conjunction with the refinement of our Traffic Management Plans. **Please find our new procedures listed on the back this leaflet as well as a new map inside.**





# New After School PICK UP PROCEDURES



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## For the Safety of Families in our School Community

If you wish to participate in our drive through, pick up program, please fill out and return the below registration form to either the **Primary** or **Secondary** School Office. You will then be supplied with a **family name card** that you will need to display on your passenger sun visor when picking up your children via the drive through (it is suggested that you use rubber bands to attach the name card to your visor). **If you do not wish to participate in this program, it is asked that you use other parking options in the afternoons when collecting your children.**

# Our Pick Up REGISTRATION

### This is a Program that "Looks Out"

The implication is one of care and concern because the community is looking out for the children. *Look Out* is a simple QLD Government sponsored program to assist our school with the flow of traffic in our two minute, drive through, pick up zone, in an orderly, safe way.



**Look out!**  
There are children about



Yes, I wish to register to participate in the drive through, pick up program at St Benedict's **Primary** and **Secondary** School.

- I will ensure my child/ren know to be at the designated pick up area and waiting for instruction from the *Traffic Control Staff* before they enter the vehicle.
- I will be polite and respectful to the *Traffic Control Staff* (these **volunteers** will be easily recognisable by their fluoro vests) who are managing the queue.
- That as a parent, carer or person authorised to pick up my child/ren, I will wait in my vehicle in the queue displaying the **family name card** prominently on the car's sun visor until my children enter the vehicle at the front of the queue.
- I will not leave my vehicle in the drive through, pick up area at any time to look for my child/ren.
- I will not arrive at the drive through, pick up area before the below times. If I do arrive before the designated time, I am aware that I may be asked to move along and re-join the queue.

<b>Tuesday, Thursday and Friday</b> pick up	Secondary students from 2:30pm
	Primary students from 2:45pm
<b>Monday and Wednesday</b> pick up	Primary students from 2:45pm
	Secondary students from 3:00pm

- I am aware that if my children are not waiting for me when I proceed to the front of the queue, I will be asked to move along and re-join the end of the queue.

Family last name:

Student name:

Yr Level:

Student name:

Yr Level:

Student name:

Yr Level:

Student name:

Yr Level:

Parent/guardian signature:

Date:

# of family name cards needed: